



# WILLETT & ASSOCS. LAND SURVEYING INC.

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PROFESSIONAL, ACCURATE & EFFICIENT

## WORK ORDER

CLIENT: \_\_\_\_\_ DATE: \_\_\_\_\_

LENDER: \_\_\_\_\_ ORDERED BY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ COUNTY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

DEED BOOK: \_\_\_\_\_ PAGE: \_\_\_\_\_ TAX LOT NO. \_\_\_\_\_

SUBDIVISION: \_\_\_\_\_

SUBDIVISION LOT: \_\_\_\_\_ SECTION: \_\_\_\_\_ PLAT BOOK: \_\_\_\_\_ PAGE: \_\_\_\_\_

NO. COPIES NEEDED: \_\_\_\_\_ SEND COPIES TO: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_

ANTICIPATED CLOSING DATE: \_\_\_\_\_ NEED BY DATE: \_\_\_\_\_

IS AN ESTIMATE REQUIRED PRIOR TO SERVICE: YES \_\_\_\_\_ NO \_\_\_\_\_

\*\*\*\* PLEASE READ CAREFULLY AND INDICATE THE SERVICE YOU WISH TO ORDER \*\*\*\*

\_\_\_\_\_ **MORTGAGE INSPECTION:** The sole purpose of the Mortgage Inspection is to obtain mortgage title insurance. This is a minimum service that your lender requires for closing your loan. It is a location of improvements and cursory check for violations or encroachments onto or from the subject property based on existing but not confirmed evidence. This does not constitute a boundary survey and is subject to any inaccuracies that a subsequent boundary survey may disclose. No property corners will be set and should not be used or relied upon for the establishment of any fences, structures or other improvements. Flood Plain certificate is restricted to a review of the Flood Insurance Rate Maps (FIRM) (Latest revision) and shall not be construed as a confirmation or denial of flooding potential.

\_\_\_\_\_ **BOUNDARY SURVEY:** A boundary survey of the subject property will be made and the property corners will be located and verified or reset. The improvements on the property will be located and a check for violations or encroachments onto or from the subject property will be made. This boundary survey can be used by the clients for the construction of a fence or other improvements. The Flood Plain certification is restricted to a review of the Flood Insurance Rate Maps (FIRM) (latest revision) and shall not be construed as the confirmation or denial of flooding potential.

\_\_\_\_\_ If requested, additional stakes or points along the property lines can be set "other than the property corners". Sometimes additional points are needed because of bushes or trees blocking the view from corner to corner. Although this service can be done, there will be an addition charge of \$90.00 per hour with a minimum charge of \$25.00.

\_\_\_\_\_ **ELEVATION CERTIFICATE:** Per FEMA's latest revision.

I (we) the undersigned clients, have read, understand and have indicated above the type of service I (we) desire and have authorized the work to be performed.

CLIENT \_\_\_\_\_ DATE \_\_\_\_\_

CLIENT \_\_\_\_\_ DATE \_\_\_\_\_